**BOARD OF DIRECTORS MEETING MINUTES**

**December 6, 2022**

Supervisors Present: Margaret Lenz, Ron Richards, Dustin Wise and Jeff Wingfield

Supervisors Absent: Chester Zwirn but joined prior to Cooperator Tour

Ex official Members: Travis Taylor

Staff Present: Tanya Fell

President Lenz declared a quorum present and convened the meeting at 9:20am at the Homestead Event Center in Idalia.

Updates were made by each board member to the mileage calendar.

Supervisor Wise moved to approve the November 15, 2022, meeting minutes. The motion was seconded Supervisor Wingfield and carried unanimously.

District Manager Fell presented the monthly financials. Supervisor Wise moved to accept the financial report and pay the December bills. The motion was seconded by Supervisor Wingfield and carried unanimously. The current bills paid:

* District Manager Paycheck
* WISH
* Sharp Bros. Seed
* Viaero
* Special Districts Dues

**OLD BUSINESS:**

A Colorado Association of Conservation Districts meeting report was given by Dustin. Some of the key items included: Camp Rocky, resolutions that were approved and rejected, grant funding for STAR Plus program and Colorado water issues.

District Manager Fell gave a report on the Colorado Association of Conservation Districts Employee Association. She was elected as the 2023 State President. She also discussed the training that was held after the CACD meeting.

The STAR Plus and SHAC programs will begin to approve new applicants at the beginning of the year.

The Annual Meeting will be held mid-January in Wray, hopefully on a Wednesday. District Manager Fell is having issues contacting Brian Bledsoe, the meteorologist with KKTV in Colorado Springs. Travis will help Tanya try to track Brian down.

The 50/50 matching grants are being accepted through December 30th. An article discussing the program was in the Wray Gazette and is also on our website and Facebook.

The Demonstration Grant producer meeting will be held beginning at 1:00pm. The group will meet at the Homestead and then travel to Bonny to see the actual grazing area. After the tour a presentation will be given discussing the program and producer expectations at the Homestead followed by Q&A.

District Manager Fell is working on the new employee job description and should have it completed for the next meeting.

At 10:55 a.m. a motion was made by Supervisor Wingfield and second by Supervisor Wise to recess the meeting for the Budget Hearing. At 11:09 the recess ended, and the meeting was called back to order by President Lenz.

Supervisor Wise discussed the various options for tree planting and landscape fabric laying equipment. There is a wide range of equipment with varying costs. Supervisor Wise is going to check on having a custom piece of equipment built for our district.

**NEW BUSINESS:**

An email was forwarded to the board members from the Colorado Department of Agriculture and the Department of Natural Resources seeking public input. The board members were encouraged to submit comments.

District Manager Fell would like to attend the District Operations Training for District Managers that will be held by the Colorado Department of Agriculture and the Colorado State Conservation Board on March 15 and 16th in Broomfield. Supervisor Wise made a motion to approve District Manager Fell’s attendance with the YCCD will pay for mileage and her time to attend. The motion was seconded by Supervisor Wingfield and carried unanimously.

FAMLI Insurance for the State of Colorado will begin on January 1st. A Coffee Hour will be held on 12/7/22 to discuss the details. Following discussion pertaining to the FAMLI program through the State of Colorado the Board of Supervisors determined that the conservation district does not wish to participate in the FAMLI program nor do our employees at this time. A motion was made by Supervisor Richards and seconded by Supervisor Wingfield. The motion passed unanimously.

The next board meeting will be held January 10th at 10:00am at the NRCS Conference Room in Wray.

The board also discussed a few program and project ideas for 2023 including the STAR Plus program, Pesticide Applicator recertification workshop on March 15th in Wray, Summer Youth Camp, CSCB Summer Meeting in Eastern Colorado to visit the Bonny Demonstration Grazing Project.

The board moved to the executive session to review employee matters.  The board reconvened following the Bonny Grazing Cooperator meeting in regular session and discussed the following actions pertaining to an employee review for District Manager Fell. The board is pleased with her performance and had positive feedback. Supervisor Wingfield made a motion to increase District Manager Fell’s salary to $50,000 annually and include a $1,500 bonus at the end of 2022. The motion was seconded by Supervisor Wise and carried unanimously.

President Lenz adjourned the meeting at 3:27pm.

The next YCCD meeting will be held January 10th at 10:00am at the NRCS conference room in Wray.

President Lenz adjourned the hearing at 11:09am.

Minutes submitted by: Tanya Fell, District Manager

Meeting Minutes approved

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dustin Wise, Secretary/Treasurer Date